Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I Elaine Dunning

(Insert name(s) of applicant)

Being the premises licence holder, apply to vary a premises licence under S34 of the Licensing Act 2003 for the premises described in Part 1 below.

Premises Licence Number
11/00085/LAPRE

Part 1 - Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Dunnings Free House 153 St Albans Road									
Post Town	Watford	WD24 5BB							
Telephone no	umber at premises		新科斯						
Non-domesti	c rateable value of premises		£21,500.0	00					

Part 2 - Applicant Details

Daytime contact telephone number	
E-mail address (optional)	
Current postal address if different	
from premises address	
Post Town	Postcode

Part 3 - Variation

Do you want the proposed variation to have effect as soon as possible? $\ igtimes$ Yes $\ igcap$ No										
If not do you want the variation to take Day Month Year										
Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1) ☐Yes ☐ No										
Please describe briefly the nature of the proposed variation (please read guidance note 1)										
1. To remove from conditions 1, 2, 3, 4 and 5 from Annex 2 of the premises licence.										
2. To add the provision of films										
3. To extend on and off sales of alcohol until 01:30 on Friday and Saturday.										
 To extend the hours for the sale of alcohol any Thursday and Sunday immediately preceding a Bank holiday until 02:00. 										
To extend the hours of regulated entertainment (live and recorded) inside the premises until 01:30 on Friday and Saturday.										
To extend the hours for regulated entertainment any Thursday and Sunday immediately preceding a Bank holiday until 02:00.										
7. To include the outside rear garden in the remit of licensable areas.										
8. To extend the Opening Hours until 02:00 Friday and Saturday										
To extend the opening hours any Thursday and Sunday immediately preceding a Bank holiday until 02:30.										
 To extend the opening hours of the premises to open from 08:00 Monday to Sunday for non-licensable activities. 										
11. Addition of non-standard timings to licensable activities.										
12. To amend existing condition 8 to read as follows:										
'The use of the outside rear garden for consumption of alcohol shall cease at 00:00hrs Friday and Saturday, 23:00hrs on Sunday-Thursday.'										
13. Add additional conditions under Annex 2 for the promotion of the licensing objectives.										
14. Amend the licensing plan to reflect changes to the layout of the premises and outside area.										
If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.										

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful

Provision of regulated entertainment

	Please tick yes
a) plays (if ticking yes, fill in box A)	
b) films (if ticking yes, fill in box B)	\boxtimes
c) indoor sporting events (if ticking yes, fill in box C)	
d) boxing or wrestling entertainment (if ticking yes, fill in box D)	
e)live music (if ticking yes, fill in box E)	\boxtimes
f) recorded music (if ticking yes, fill in box F)	\boxtimes
g) performances of dance (if ticking yes, fill in box G)	
h) anything of a similar description to that falling within (e), (f) or (g)	
(if ticking yes, fill in box H)	
Provision of late night refreshment (if ticking yes, fill in box I)	
Supply of alcohol (if ticking yes, fill in box J)	\boxtimes
In all cases complete boxes K. L and M	

Plays Standard days and			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note	Indoors				
	please re e note 8)	ad	4)	Outdoors				
Day	Start	Finish		Both				
Mon			Please give further details here (please	read guidance not	e 5)			
Tue								
Wed			State any seasonal variations for performing plays (please read guidance note 6)					
Thur								
Fri			Non standard timings. Where you intenfor the performance of plays at different in the column on the left, please list (ple	times to those li	sted			
Sat			7)	aseyeau guluanio	e note			
Sun								

Films Standard days and		nd	Will the exhibition of films take place indoors or outdoors or both – please	Indoors		
30-0	timings (please read guidance note 8)		tick (please read guidance note 4)	Outdoors		
Day	Start	Finish		Both	\boxtimes	
Mon	Mon 11:00 00:00		Please give further details here (please read guidance note 5)			
Tue	11:00	00:00				
Wed	11:00	00:00	State any seasonal variations for the exhibition of films (please read guidance note 6)			
Thur	11:00	00:00				
Fri	11:00	00:00	Non standard timings. Where you inte for the exhibition of films at different ti the column on the left, please list (plea	mes to those list	ed in	
Sat	11:00	00:00	Any Thursday and Sunday immediately preceding a Banl to be permitted until 02:00 Christmas Eve 11:00 to 02:00			
Sun	11:00	00:00	Boxing Day 11:00 to 02:00 New Year's Day 11:00 to 02:00 St Patrick's Day 11:00 to 02:00			

Indoor	sporting	events	Please give further details (please read guidance note 5)
timings	Standard days and timings (please read guidance note 8)		
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 6)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 7)
Fri			
Sat			
Sun			

Boxing or wrestling entertainments			Will the boxing or wrestling entertainment take place indoors or	Indoors	
Standard days and timings (please read guidance note 8)			outdoors or both – please tick (please read guidance note 4)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please	e read guidance no	ote 5)
Tue					
Wed			State any seasonal variations for boxing entertainment (please read guidance no		
Thur					
Fri		Non standard timings. Where you intend to use the premise for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please real			to
Sat			guidance note 7)		
Sun					

20.00					
Live music Standard days and		nd	Will the performance of live music take place indoors or outdoors or	Indoors	
_	timings (please read guidance note 8)		<u>both – please tick</u> (please read guidance note 4)	Outdoors	
Day	Start	Finish		Both	\boxtimes
Mon	Mon No No change change		Please give further details here (please	e read guidance no	ote 5)
Tue	No change	No change			
Wed	No change	No change	State any seasonal variations for the performance of live music (please read guidance note 6)		
Thur	No change	No change			
Fri	No change	01:30	Non standard timings. Where you interfor the performance of live music at diffisted in the column on the left, please	ferent times to th	mises ose
Sat	No change	01:30	guidance note 7) Any Thursday and Sunday immediately pr to be permitted until 02:00 Christmas Eve 11:00 to 02:00	receding a Bank ho	oliday
Sun	No change	No change	Boxing Day 11:00 to 02:00 New Year's Day 11:00 to 02:00 St Patrick's Day 11:00 to 02:00		

Recorded music Standard days and		d	Will the playing of recorded music take place indoors or outdoors or	Indoors	
timings (timings (please read guidance note 8)		<u>both – please tick</u> (please read guidance note 4)	Outdoors	
Day	Start	Finish		Both	
Mon	No change	No change	Please give further details here (please	e read guidance no	ote 5)
Tue	No change	No change			
Wed	No change	No change	State any seasonal variations for the playing of recorded music (please read guidance note 6)		
Thur	No change	No change			
Fri	No change	01:30	Non standard timings. Where you into premises for the playing of recorded read to those listed in the column on the lead guidance note 7)	<u>nusic at different</u>	times ease
Sat	No change	01:30	Any Thursday and Sunday immediately page to be permitted until 02:00 Christmas Eve 11:00 to 02:00	preceding a Bank	holiday
Sun	No change	No change	Boxing Day 11:00 to 02:00 New Year's Day 11:00 to 02:00 St Patrick's Day 11:00 to 02:00		

Bartan		<i>e</i> . I	VARIUS AT				
Performances of dance Standard days and		nd	Will the performance of dance take place indoors or outdoors or both –	Indoors			
	timings (please read guidance note 8)		please tick (please read guidance note 4)	Outdoors			
Day	Start	Finish		Both			
Mon			Please give further details here (please	read guidance no	te 5)		
Tue							
Wed			State any seasonal variations for the p (please read guidance note 6)	erformance of da	nce		
Thur							
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to				
Sat			those listed in the column on the left, please list (please read guidance note 7)				
Sun							

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of the providing	f entertainment y	ou will		
Day	Start	Finish	Will this entertainment take place	Indoors			
Mon			indoors or outdoors or both – please tick (please read guidance note 4)	Outdoors			
			TICK (please read guidance note 4)	Both			
Tue			Please give further details here (please	e read guidance no	ote 5)		
Wed							
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 6)				
Fri							
Sat			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 7)				
Sun							

I - NO CHANGE

Late night refreshment Standard days and timings (please read guidance note 8)		nd	Will the provision of late night refreshment take place indoors or outdoors or both – please tick	Indoors	
			(please read guidance note 4)	Outdoors	
Day	Start	Finish		Both	
Mon No No change change		1.00	Please give further details here (please read guidance note 5) No change		
Tue	No change	No change			
Wed	No change	No change	State any seasonal variations for the provision of late night refreshment (please read guidance note 6) No change		
Thur	No change	No change			
Fri	No change	No change	Non standard timings. Where you interpremises for the provision of late night different times, to those listed in the co	refreshment at	
Sat	No change	No change	please list (please read guidance note 7) No change		
Sun	No change	No change			

Supply of alcohol			Will the supply of alcohol be for consumption (Please tick box)	On the premises			
Standard days and timings (please read guidance note 8)			(please read guidance note 9)	Off the premises			
Day Start Finish		Finish		Both	\boxtimes		
Mon No No change change			State any seasonal variations for the supply of alcohol (please read guidance note 6)				
Tue	No change	No change					
Wed No No change change		115					
Thur	No change	No change	Non standard timings. Where you into premises for the supply of alcohol at a those listed in the column on the left, read guidance note 7)	different times to	е		
Fri	No change	01:30	Any Thursday and Sunday immediately pholiday to be permitted until 02:00	oreceding a Bank			
Sat	No change	01:30	Christmas Eve 11:00 to 02:00 Boxing Day 11:00 to 02:00 New Year's Day 11:00 to 02:00 St Patrick's Day 11:00 to 02:00				
Sun	.No change	No change	е				

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10) NONE	

Hours premises are open to the public			State any seasonal variations (please read guidance note 6)
Standard days and timings (please read guidance note 8)			
Day	Start	Finish	
Mon	08:00	No change	
Tue	08:00	No change	
Wed	08:00	No change	Non standard timings. Where you intend the premises to
Thur	08:00	No change	be open to the public at different times from those listed in the column on the left, please list (please read guidance note 7) Any Thursday and Sunday immediately preceding a Bank
Fri	08:00	02:00	holiday to be permitted until 02:30 Christmas Eve 08:00 to 02:30 Boxing Day 08:00 to 02:30
Sat	08:00	02:00	New Year's Day 08:00 to 02:30 St Patrick's Day 08:00 to 02:30
Sun	08:00	No change	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

l	have	enclosed	the	premises	licence	
	-				1 - 5 11	 1:

I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence

M- Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 11)

[The blurb of information provided below (except for the conditions proposed) is solely for information only and not intended to be converted into conditions on the Premises Licence. Also, we want to note that this application is subject to amendments during the consultation period following agreement of conditions or provisions with responsible authorities/residents.]

Given the changes proposed, we have carefully considered the application, the effect on the licensing objectives and the council's licensing policy. The purpose for seeking later hours on Friday & Saturday only would allow the customers to continue their night in a safe and comfortable environment and give the premises slightly more flexibility around trading.

In the consideration of this variation, we have consulted with the responsible authorities and local residents to get their comments on the application prior to submission to ensure that the proposal we are putting forward is considerate to all, with all the licensing objectives being considered. We have agreed conditions with the police and EHO.

We are also seeking to remove condition 5 from the current premises licence in relation to broadcasting of entertainment as currently under the Licensing Act 2003, the showing of a live broadcast is non-licensable and therefore cannot be conditioned. Therefore, the conditioned placed on the licence is redundant.

The new non-standard timing for Thursdays and Sundays immediately preceding a bank holiday would allow the premises to remain open and to trade legally during this period.

When considering the alterations, we appreciate the current premises licence has limited conditions and therefore we will be implementing the below conditions to bring the licence up to date with modern practices, we have also added additional conditions to address issues raised in respect of public nuisance, disturbance and crime and disorder:

- 1. The premises shall install and maintain a CCTV system. All entry, exit and point of sale areas will be covered by the cameras, and the images shall enable frontal identification of every person entering in any light condition. The system shall continually record whilst the premises is open for licensable activities and during all times when staff and customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available to a Police officer or an authorised officer of the licensing authority upon request throughout the preceding 31 days period.
- 2. A staff member from the premises who is fully conversant with the operation of the CCTV system shall be able to show a Police officer or an authorised officer of the licensing authority data or footage upon request.

- 3. All faults with the CCTV system shall be repaired as soon as possible and in any case within three working days after which time, if the system is still inoperative no licensable activities shall take place without the agreement of the Police Licensing Unit or the licensing authority until the fault is rectified.
- 4. SIA licensed door supervisor (ratio 1:75) shall be on duty at the premises on Friday and Saturdays, Thursdays or Sundays preceding a Bank Holiday, and any Non-Standard Timings (Xmas Eve, Boxing Day, St Patricks Day, New Year's Eve, New Year's Day, etc) from 22:00 until close.
- 5. Appropriate signage notifying customers that the rear area is not to be used after 00:00, except for patrons going out to smoke, shall be displayed in prominent positions in the premises.
- 6. The premises must implement a 'Challenge 25' policy whereby all customers who appear to be under 25 must produce photographic identification in the form of a passport, driving licence or PASS (Proof of Age Scheme) approved identification before being allowed to purchase alcohol.
- 7. Challenge 25 signage will be placed within the premises.
- 8. A sign will be located at the exit(s) requesting that customers leaving the premises do so quietly and with consideration to local neighbours.
- 9. A direct telephone number for the manager at the premises shall be publicly available at all times the premises is open. This telephone number is to be made available to residents in the vicinity.
- 10. Notices shall be prominently displayed at any area used for smoking requesting patrons to respect the needs of local residents and use the area quietly.
- 11. The Licensee shall make arrangements to ensure so far as is reasonably practicable that no customers shall be permitted to remove from the Premises any open bottles, glasses or foodstuff for consumption or disposal outside the Premises.
- 12. A log (which may be electronically recorded) shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the police or an authorised officer of the licensing authority at all times whilst the premises is open.
- 13. An incident log shall be kept at the premises for at least 12 months, and made available on request to a Police officer or an authorised officer of the licensing authority, which will record the following:

All crimes reported to or by the premises to the Police

All ejections of patrons

Any incidents of crime and disorder

Seizures of drugs, offensive weapons, fraudulent ID or other items

Any faults with the CCTV system

Any refusal of the sale of alcohol

- 14. Each staff member shall be trained in relation to licensing offences and how to prevent them, underage sales, monitoring patron's alcohol consumption, maintaining the incident log, the conditions of the premises licence, drug awareness, serving alcohol to persons who are drunk and the Challenge 25 policy. Such training shall be repeated at intervals not greater than 12 months, shall be documented and such documentation shall be produced to an officer of a responsible authority on request. Staff shall also be monitored to ensure that their training is put into practice.
- 15. The premises will have a suitable dispersal policy in place to help manage the effective dispersal of patrons. If any updates are made to the policy then the updated version will be served on the authorities.
- 16. The premises shall have an external management plan and shall operate under such plan. The plan shall be reviewed at least once per annum and will be available for inspection by responsible authorities. If any updates are made to the policy then an updated version will be served on the authorities.
- 17. Children under 18 must be accompanied by an adult over 18 years of age and are prohibited after 22:00hrs, unless attending a private function and supervised by a person over the age of 18 years.
- 18. Notices shall be prominently displayed indicating it is illegal to sell alcohol to a person under the age of 18 years.
- 19. Regulated entertainment in the outside areas shall cease at 23:00 hours.

b) The prevention of crime and disorder
See box A) above
c) Public safety
See box A) above
d) The prevention of public nuisance
See box A) above

e) The protection of children from harm

See box A) above							
Checklist: I have made or enclosed payment of the fee; or I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy. I have sent copies of this application and the plan to responsible authorities and others where applicable I understand that I must now advertise my application I have enclosed the premises licence or relevant part of it or explanation I understand that if I do not comply with the above requirements my application will be rejected							
FALSE STATEM	IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT						
Part 5 – Signat	ures (please read guidance note 12)						
other duly aut	oplicant (the current premises licence holder) or applicant's solicitor or thorised agent (See guidance note 13). If signing on behalf of the se state in what capacity.						
Signature							
Date	31/05/2023						
Capacity	Solicitors for and on behalf of the applicant						
Where the premises licence is jointly held, signature of 2 nd applicant (the current premises licence holder)or 2 nd applicant's solicitor or other authorised agent. (please read guidance note 14). If signing on behalf of the applicant, please state in what capacity.							
Signature							
Date							

Capacity					
Contact name (vassociated with	where not p this applica	oreviously tion (please	g iven) and pread guidan	postal address ce note 13)	for correspondence
Flint Bishop LLP Pinnacle House 2 Prospect Place Derby DE24 8HG					
Telephone numb	er (if any)				
If you would pre (optional)	fer us to co	rrespond w	rith you by e	-mail your e-ma	il address

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

- 1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy
- 2. Describe the premises. For example, the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.
- 3. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.

Live music: no licence permission is required for:

 a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.

o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.

 a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.

o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.

o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.

Recorded Music: no licence permission is required for:

 any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.

o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.

o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable. Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:

 any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;

 any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;

any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and

- any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
- 4. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
- 5. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 6. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 7. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 8. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 9. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
- 10. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
- 11. Please list here steps you will take to promote all four licensing objectives together.
- 12. The application form must be signed.
- 13. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 14. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
- 15. This is the address which we shall use to correspond with you about this application. to correspond with you about this application.